

## Clubs Association Executive Meeting: 14<sup>th</sup> Jan 2010

Meeting opened: 6:54pm

### Agenda:

- Welcome
- President's Report
- O'Week Report
- New Clubs Processing
- Grant Processing
- Any other Business

### Attendance:

- Peta Johannsen (P)
- William Jarman (VP)
- Scott Schulz (T)
- Tristan Goss (S)
- Rhiannon Newman (W)
- Timothy McCarthy
- York Possemiers
- Rebekka Rechten (Staff)

### Welcome:

All welcomed, entire 2010 executive present.

*Chair Passes to Jarman (VP) for President's report*

### Presidents Report (Johannsen):

- Looking into CA fliers to be distributed throughout the year
- Point of contact with Staff Club (University Club) still being established
- New bank account established (recommended by the AUU)
  - 2 linked accounts have been created
  - Both previous accounts have been closed
  - Total balance is approximately \$26,000
  - Need to sign on required executive as signatories and establish cheque book
    - Decision on who needs to be a signatory needs to be made
  - Winding up of clubs discussed, if required should we fund resuscitation of clubs using reserve money (or reserve interest)? An issue for constitutional reform.
  - Full report by Johannsen next meeting
- New grant form
  - How should this be drafted?
  - Should this be a schedule to the constitution?
  - Should there be multiple forms for different purposes (events, capital, general, etc)?
  - No decisions made on these questions
  - Will require council approval
  - Johannsen to come back with list of ideas for the form

- Other person (people) will take over the drafting process while Johannsen is away.

*Jarman moves to accept President's Report.*

*Schulz seconds motion.*

*No dissent.*

*Motion carried.*

*Chair passes to Johannsen (P)*

Rechten: A short aside on AUU Funding.

- AUU is overbudget, so we can't reasonably expect more money.
- If at the end of the year we need more funding for the CA dinner, it maybe a possibility, but don't count on it.

**Vice President's Report (Jarman):**

- No sponsorship opportunities from Farmer's Union.
- Clubs Guides
  - Order of 3000 copies as directed by council.

Rechten: Quote and Sponsorship progress:

- Previous year's price was \$2213 for 2250.
- Initial quotes for 3000 for \$2622.
- Sponsorship still being organised, Unibooks unlikely (may reconsider), FTM or Big Quince possible.
- Offer to printers: \$500 cost deduction for an ad and posters around the CA. No takers yet.

**Vice President's Report (con't):**

- Clubs Guides (con't)
  - Matthew Taylor (previous president) supposedly has a cheaper quote on printing.
  - Jarman to investigate Taylor's printing option.
- Budget for Clubs Guides
  - Assume full cost of \$2622, no item in the budget at present.
  - The possibility of using savings exists, worst case.
  - Discussion on whether Graphic Design line item has already been spent. Generally thought that it hadn't.
  - Discussion on exact budget cuts, final cuts follow:
  - If cost is reduced by sponsors or cheaper quotes, the money saved will go back into General expenses.

<b>Amount:</b>	<b>Budget Cut</b>
\$1000	Graphic Design
\$200	Stationary
\$800	Furniture
\$622 (or remainder)	General
\$2622 Total	

*Newman moves to modify the budget as above.*

*Seconded Goss*

*No dissent*

*Motion carried.*

- Web Hosting
  - Current Hosting is a Virtual Private Server (VPS) costing approximately \$23AUD per month, paid monthly.
  - Previous Hosting Report attached to these minutes.
  - General discussion over whether we need to maintain our own website at all or if we could just use the AUU website.
  - Discussion over the exact requirements of council's direction to executive about hosting.
  - Reasons for maintaining a CA website:
    - Only way to maintain the CA emails
    - Keeps up the CA branding
    - Greater control over content and layout
  - Reasons against maintaining a CA website
    - Cost (especially given the above budget modification)
      - Can the cost be covered by ad revenue?
    - Who will maintain the site and will it be possible for a layperson to maintain it if expertise is not available next year?
  - Given that we need to retain the CA emails we will need some form of website, but the option required (VPS or basic hosting)
  - Decided that before a final decision can be made we need to know what services the AUU can offer.

*Johannsen moves for McCarthy, Possemiers and/or Jarman to meet with AUU representatives to discuss available website service, reporting back before the next executive meeting.*

*Seconded Goss*

*No dissent*

*Motion carried*

- The above to create a list of our requirements to bring to the meeting.
- Jarman to look into cheap hosting option (for short term).
- Jarman to have a further report for the next meeting

*McCarthy moves to accept the Vice President's Report.*

*Seconded Goss*

*No dissent*

*Motion carried*

### **Brief Recess for Pizza**

#### **O'Week Report (Goss):**

- Expected cost approximately \$1600 (total \$4600, but \$3000 income expected).
- Information Pack to be developed for all clubs, would include re-registration guide and other important documentation

- Full week option to become available (pending stall availability) after the first deadline for stall booking has been reached.
- O'Week committee feels that the price for stall power should be increased to \$30.

*Johannsen moves that the price for stall power should be increased to \$30.*

*Seconded Newman*

*No dissent*

*Motion carried*

- If new clubs apply for a grant to cover O'Week costs should they get it? O'Week committee discussed deferring payment until the end of O'Week.

*Newman moves to offer new clubs unable to raise booking costs the option to defer payment until the end of O'Week.*

*Seconded Goss*

*No dissent*

*Motion carried*

- Possibility of piggybacking on music on the lawns. Rechten talking to Leanne (AUU).
- O'Week committee to brainstorm ideas for events, games, competitions, etc.
- O'Week committee to draft preliminary budget for cost of the above events, games, competitions.

### **New Clubs Processing:**

Four applications received for new clubs:

- Media Students
- Mechatronic students
- One Village
- Consulting students

*Newman moves to accept the Media Students club as a provisional affiliate*

*McCarthy seconds*

*No dissent*

*Motion carried*

*Newman moves to accept the Mechatronic Students club as a provisional affiliate*

*Schulz declares conflict of interests*

*McCarthy seconds*

*No dissent*

*Motion carried*

*Goss moves to accept One Village as a provisional affiliate*

*Johannsen seconds*

*No dissent*

*Motion carried*

Review of Consulting Students club constitution and IGM minutes reveals several mistakes

- General spelling errors
- Possible unconstitutional statements
- Meeting was not held on campus

However executive did not wish to stop the club from applying (as a club) for O'Week. Especially as some of these errors still exist in a grey area.

*Procedural: Vote on provisionally affiliating Consulting Students club on the condition that they review and resubmit their constitution.*

*Vote passes*

Johannsen to inform the club of the outcome

McCarthy to aid the club correct their errors.

### **Grants Processing:**

One grant was received from the Fringe Club.

*McCarthy moves to defer the grant application until the next executive meeting.*

*Newman seconds*

*No dissent*

*Motion carried*

Johannsen to inform the Fringe club of this decision.

### **Any Other Business:**

Possemiers: Change email 'exec10' to 'exec' and remove all 2009 executive emails except for Matthew Taylor (ex. Officio 2010 member).

Possemiers to make the modification

Rechten: Any changes to Clubs Guide format?

No changes required.

Schulz: Update the budget as per previous motion.

Rechten: Monthly expenditure statements required

Jarman: Will the CA have access to chairs to use for outside events now that the Wine Centre has no control and wont object?

Staff club (University Club) should be better, but we're still developing a rapport and don't have an answer at present.

Johannsen: All executive to produce a list of their personal goals for the CA. Will open communication on what we all want to achieve.

Goss: The use of audio recording for minute taking.

Some dissent over this topic. Discussion deferred until next executive meeting.

Goss: Executive to bring semester one timetables (when finalised) to pick the weekly meeting time. While preferably soon, no rush.

**Meeting closed: 10:13pm**

**Next meeting 27<sup>th</sup> January, 6:30pm**

## Previous Hosting Choices Report (Jarman)

### 1. (Very) Basic Hosting

\$30 per year (AUBD-1)

[http://www.hightekhosting.com.au/hosting/au\\_budget.php](http://www.hightekhosting.com.au/hosting/au_budget.php)

#### Pro

- cheap

#### Cons

- very small amount of storage - 250mb
- very little transfer quota - 1GB
- If we go over these limits, the hosting is suspended until the next month, or until we upgrade to a more expensive plan
- Australian hosted - this usually means a slower connection and very expensive bandwidth
- If we need to use multiple databases on the server, it will cost extra
- No Business clients allowed - not sure how this affects incorporated organisations

### 2. VPS (Virtual Private Server)

~ US\$220 per year (Linode 360)

<http://www.linode.com/>

This is the type of service used by CS.Club, Game Development Club, and AdeLAN (Streetgeek)

#### Pros

- Transfer quotas are a soft cap - if we go over by a few GB, they don't care (<http://www.linode.com/faq.cfm>)
- 200GB transfer quota per month
- 25GB storage
- Allows a high level of control of the server
- Basically unrestricted use of the server
- Shell access
- 99.9% uptime (i.e. guaranteed less than 8 hours downtime per year)

#### Cons

- slightly more expensive

### 3. Dedicated Server

€588 per year (Ready to Use Server 6)

€50 setup cost

<http://www.leaseweb.com/en>

#### Pros

- 4TB transfers per month
- 160GB storage

#### Cons

- This is much more than we need
- Cost

## **Recommendation**

I really strongly advise against Basic Hosting. My main concern is the lack of resources - as an example, if any images are on our website, we will run out of disk space and transfer quota quickly. We would be very restricted in what we can do with the server. For example, if the Operating System becomes corrupted, we can't fix it ourselves - we would have to go through their support services which could take a long time depending on their support quality. With the VPS we would be able restore functionality with less than an hour of work in the management panel.

On our VPS, CsClub accidently started logging some stupid events and ended up with a huge log file; a few GB over our space limit. We fixed this within a week and incurred no penalty - on the cheap hosting plan, our website would have been suspended.

A dedicated server is much more quota, storage and power than we would need, and is also prohibitively expensive.

All of these plans are the base of their respective plan types.

I recommend the VPS for the CA.

On an aside, we would be able through this to offer some hosting services to clubs with our possible excess of space and quota. This would let small clubs with little/no technical knowledge to have a web presence of their own.